General Guidance and Best Practices for Handling and Safeguarding Proprietary, Confidential, or Controlled Information (PCCI)

(such as information under an NDA, marked as export controlled, or controlled via T

within the document itself such as on a cover page or banner.

General Guidance on Proper Use

Limit PCCI use to only the intended purpose.

PCCI should not be used for design, reverse engineering, or any other use other than that which was specified per contract or TCP, absent written permission of the disclosing party.

General Guidance on Determining Access and Control Implications

Limit PCCI access to only those WSU personnel who have a legitimate "need to know", consistent with the specific purpose for which PCCI was initially shared, and/or consistent with relevant TCP guidance or direct guidance offered by the Export Controls & Compliance Office.

- o "Need to know" is defined as "